

ILM CERTIFICATE IN TEAM LEADING

The **ILM Level 2 Certificate in Team Leading** aims to give practising or potential team leaders the foundation for their formal development in this role. The qualification does this by developing a wide range of team leading skills and assisting participants in gaining the comprehensive knowledge required by a team leader.

Who is this course suitable for?

This qualification is suitable for practising or potential team leaders.

This course is suitable for those candidates who are actively seeking employment, who are in receipt of benefits or who have been made redundant or under notice or threat of redundancy.

Do I need any experience?

Candidates are not required to undertake the Award in Team Leading before taking the Certificate and may join the Certificate programme directly. However, candidates who have successfully achieved the Award in Team Leading will have two credits towards the certificate.

Although there are no formal entry requirements, participants will normally be practising or aspiring team leaders with the opportunity to meet the assessment demands and will have a background that will enable them to benefit from the program.

What will I gain from this course?

You will receive an ILM Certificate in Team Leading. Achievement of the qualification is dependent upon the completion of Assessments, Reflective Review and a Mini Project.

What progression and career opportunities will this lead to?

The Level 2 Certificate in Team Leading can help you progress to the Level 2 NVQ in Team Leading, the L3 in Management or the L3 in First Line Management.

Future Career Path Options could include:-

- > Supervisory roles, First Line Management, Team Leader



What will I learn on this course?

The course consists of a range of seven units:-

- > Develop yourself as a Team Leader
- > Motivating the Workplace to perform
- > Planning and monitoring work
- > Developing the work team
- > Fulfilling customer requirements
- > Using information to solve problems
- > Dealing with change in the workplace
- > Diversity in the workplace
- > Managing yourself
- > Workplace communication

What are the details of this course?

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| > Venue
College Venue | > Duration
From September 2011 |
| > Times
To be announced | > Cost
Free |



How do I get further information?

To arrange for an interview from one of our experienced staff please contact our Customer Service Team via email or text. Alternatively, visit our Business Development Centre in person and speak directly to a member of the Customer Service Team. Your local Jobcentre Plus Advisor can also refer you for an interview with us.

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